

Creating a Zoom Poll in your Canvas Course Space Zoom Pro

Before class, create a poll, or multiple polls, to survey your students, to assess their learning, or to break the ice.

1. Go to your Canvas Course space. Click the *Zoom Pro* link. You can click the meeting topic/title to add a poll to an existing meeting, or you can add a poll to a new meeting by clicking *Schedule a New Meeting*.

Zoom Pro

Your current Time Zone is (GMT-04:00) Eastern Time (US and Canada). [All My Zoom Meetings/Recordings](#) [Schedule a New Meeting](#)

[Upcoming Meetings](#) [Previous Meetings](#) [Personal Meeting Room](#) [Cloud Recordings](#) [Get Training](#)

☐ Show my course meetings only

Start Time	Topic	Meeting ID	
Today (Recurring) 5:00 PM	Weekly Class Meeting	964 8031 550 4	Start Delete
Wed, Sep 9 (Recurring) 5:00 PM	Weekly Class Meeting	964 8031 550 4	Delete

2. In the meeting details page, if you do not have any changes, scroll down and click *Save*. If you are creating a new meeting, add the appropriate information, and click *Save*.

[Sandbox Fritzja](#) > [Sandbox Fritzja](#)

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Participant ☒ on ☐ off

Audio ☐ Telephone ☐ Computer Audio ☒ Both

Meeting Options

- ☐ Enable join before host
- ☒ Mute participants upon entry [?](#)
- ☒ Use Personal Meeting ID 3821010067
- ☐ Only authenticated users can join
- ☐ Record the meeting automatically

Alternative Hosts

[Save](#) [Cancel](#)

3. At the bottom the page, click *Download a CSV Template*. Note: If you created polls for the meeting at <https://zoom.us>, they will appear but you cannot edit them in Canvas. To edit existing polls, go to <https://zoom.us>.

Poll

You can import polls to this meeting through importing CSV files. [Download a CSV Template](#) [Import CSV](#)

You have created 2 polls for this meeting.

Title	Total Questions	
▼ Poll 1:Pre Test	2 questions	Delete
▼ Poll 2:Post test	1 questions	Delete

4. Open the downloaded *poll template.csv* file. It will open in Excel. Add your questions and response choices. Multiple question type is a question with multiple correct answers. A single question type is a question with a single correct answer.

5. Once you completed your .csv file, save it. Return to your Canvas course space, and click *Import CSV*.

Poll

You can import polls to this meeting through importing CSV files. [Download a CSV Template](#) [Import CSV](#)

You have created 2 polls for this meeting.

6. Select the .csv file and click Open. Your poll will now appear in your meeting.

Using the Poll in your Zoom Class Meeting

1. In your meeting toolbar, click *Polls*, and *Launch Poll*.

Zoom Participant ID: 30 Meeting ID: 100 878 041

Polls

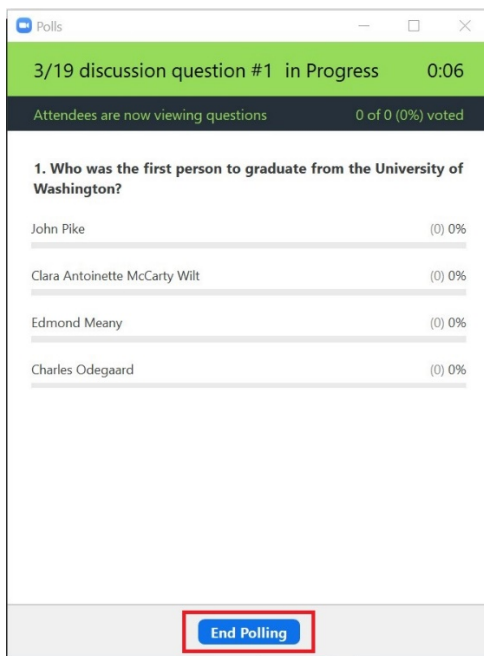
Polling 1: 3/19 discussion question #1 Edit

1. Who was the first person to graduate from the University of Washington?

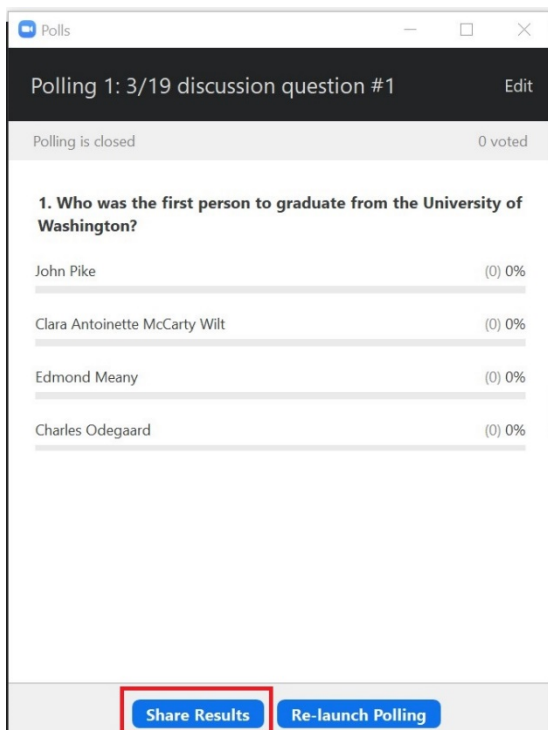
- ☐ John Pike
- ☐ Clara Antoinette McCarty Wilt
- ☐ Edmond Meany
- ☐ Charles Odogaard

[Launch Polling](#)

2. The participants will now be prompted to answer the poll (you do not need to share your screen). You can watch the results live. If students are not seeing the poll, they need to allow pop-ups in their application settings. Once you are satisfied with the number of responses, click *End Polling*.



3. Click *Share Results* so that students can see the results of the poll, if desired.



4. At <https://zoom.us>, You can download a report of the poll results after the meeting. Navigate to the *Reports* tab in the menu on the left side of the screen. Select *Poll Report* and the appropriate meeting. Click *Generate* to create the report.